

# Pendleton Parish Council

Clerk: Becky Moon

Email: [parishclerk@pendletonparishcouncil.org.uk](mailto:parishclerk@pendletonparishcouncil.org.uk)

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## Local Government Act 1972 Meeting of Pendleton Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on Wednesday 1<sup>st</sup> November 2023 at 7:30pm at Pendleton Village Hall, Pendleton

R. Moon (Clerk & RFO)

### Agenda

*Items for inclusion in the agenda should be submitted to the Clerk seven clear days before the meeting, with supporting information/reports to be sent by the Clerk to all Councillors 3 clear days before the meeting.*

1.	Introduction, Attendance and Apologies for absence	Attachments
	Chair to welcome Councillors and members of the public, and to explain the process for any public participation at Agenda point 4.	
2.	Declarations of interest	
	To receive declarations of pecuniary or personal interests in matters identified in the agenda.	
3.	Public Participation (max 5 mins per person)	
	To adjourn and hear from members of the public wishing to speak at the meeting	
4.	Minutes of previous Meeting	
	To resolve to confirm the accuracy of the Minutes of Pendleton Parish Council meeting held on Wednesday 19 <sup>th</sup> July 2023 - to be signed off by the Chair.	
5.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	
	Insurance	
6.	General Vacancy	
	To discuss and resolve filling the vacancy for member on council	
7.	Precept 2024-25	
	To discuss and resolve the budget for precept for 2024-25	
8.	Letter to Highways at LCC	
	Update about the letter written to LCC Highways regarding the traffic lights on Whalley Road	

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<b>9.</b>	<b>Financial Reporting</b>									
	<p>By the Responsible Financial Officer:</p> <ol style="list-style-type: none"> <li>1. To receive and note the monthly report of finances for y/e 31 October 2023</li> <li>2. To receive and note any update on the PPC bank account mandate.</li> <li>3. To agree and resolve payment of the following expenditure to the Parish</li> </ol> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 40px;">Easy Websites – per month Jan-October DD</td> <td style="text-align: right;">£23.00 plus VAT</td> </tr> <tr> <td style="padding-left: 40px;">Clerk salary Sept-Oct 10 Hours</td> <td style="text-align: right;">£137.50</td> </tr> <tr> <td style="padding-left: 40px;">Clerk working from home exp 8 weeks</td> <td style="text-align: right;">£48.00</td> </tr> <tr> <td style="padding-left: 40px;">Clerk mileage Sept-Oct 16 miles</td> <td style="text-align: right;">£4.60</td> </tr> </table>	Easy Websites – per month Jan-October DD	£23.00 plus VAT	Clerk salary Sept-Oct 10 Hours	£137.50	Clerk working from home exp 8 weeks	£48.00	Clerk mileage Sept-Oct 16 miles	£4.60	
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<b>10.</b>	<b>Parish Events 2023</b>									
	King's Coronation celebration grant									
<b>11.</b>	<b>Planning Applications</b>									
	None received in the Parish									
<b>12.</b>	<b>Lengthsman</b>									
	To discuss and resolve the requirements of a Lengthsman for the Parish									
<b>13.</b>	<b>Partnership Meetings</b>									
	To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.									
<b>14.</b>	<b>Matters brought forward by Cllrs &amp; Clerk as INFORMATION only</b>									
	No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.									
<b>15.</b>	<b>Next Meeting dates</b>									
	<p>To consider and approve the following dates:</p> <p>17.1 Agenda items and Reports for the 2024 meeting to be submitted to the Clerk – by midday Wednesday 31<sup>st</sup> January 2024.</p> <p>17.2 Next meeting to take place Wednesday 7<sup>th</sup> February 2024, 7.30pm at Pendleton Village Hall, Pendleton.</p>									

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**All our Agendas, and Minutes, together with further information about your Parish Council and its news can be found on our website at**